



Dursley Rugby Club – Club Room Booking Form

Booking Terms & Conditions

1. DURSLEY Rugby Club retains the right to change these conditions at any time.
2. The hirer may not re-hire the hall without written permission from the Rugby Club Management Committee
3. Club room bookings run from 19.00 until latest 01.00 when all activity relating to the booking must cease. The bar will be open between 19.00 and 00.45. Licensing restrictions prevent extension to these times.
4. The clubroom can be made available for 1 hour prior the function start time to set-up any entertainment, decorations and food. Please make arrangements when booking.
5. The hirer is responsible for the clearing of all decorations, rubbish and remaining food items after the event. (Dursley Rugby Club will provide rubbish bags for this purpose).
6. Licensing restrictions only allow visitors and guests to consume alcohol that has been purchased at the bar within the club. It is a strict condition that alcohol purchased from outside of the rugby club cannot be consumed in the rugby club. Any individuals abusing this condition will be removed from the premises. If the problem persists the Rugby Club reserve the right to immediately terminate the function. It is the responsibility of the hirer to ensure that all visitors and guests attending the function are made aware of this condition.
7. If the function is for people aged 21 and under, a minimum of 2 responsible adults must be in supervision at all times to help club and bar staff to manage the event and the behaviour of those attending. These responsible adults are not allowed to consume alcohol before or during the event.
8. No Persons under the age of 18 are allowed to purchase or consume alcohol on the premises nor are adults permitted to purchase alcohol on their behalf.

Scale of charges

11. Hire of the clubroom and staffed bar is **£100.00** for club members, and **£125.00** for non members. Membership includes members of the cricket club and Dursley running club.
12. Full payment of the hire fee is required to confirm the booking and is non refundable within 14 days of the event.
13. In addition a returnable cheque, (dated one week prior to event and payable to Dursley Rugby Club) or cash for **£75.00** is required to cover the cost of repair or clear up of any possible damages or excessive mess to the building or property of Dursley Rugby Club. This will be refunded after the event pending confirmation that no damage or excessive mess has occurred to the club and its contents, and assuming the above conditions have been met.



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Booking Details

**BOOKING WILL NOT BE CONFIRMED UNTIL FULL PAYMENT AND COVER
CHEQUE / CASH HAVE BEEN RECEIVED**

Please complete this section in Block Capitals:

Name:	
Membership Section: Senior Men's Rugby, Mini and Youth Rugby, Ladies Rugby, Dursley Running Club, Cricket Club. <i>Please circle or if non member please leave</i>	
Address:	
Post code:	
Email:	
Telephone:	Mobile:
Date Required:	Type of function:
Number of guests:	Hours required: From to
Food area required: (Yes/No)	Bar required: (Yes/No)
Please describe details of the function, including typical age groups and any special requirements:	

I agree to the conditions of hire and enclose 2 cheques: one for £125 hire charge and a 2nd cheque for £75 refundable if no damage to the club. For members the 1st cheque should be for £100, both are payable to: **'Dursley Rugby Club'**.

Please confirm booking by email to Mrs Sharon Brimble innrailway@gmail.com
Cheques and the completed form can be posted to Sharon Brimble, Dursley RFC Hounds Green Stinchcombe GL11 6AJ or drop through letterbox on front door at club.

Signed

Hirer

Date:

Signed

Club Officer

Date: